

JanusFireLink Software – Managing Registered Computers and Users


This document provides information on how to manage all registered computers, set up and manage users, and monitor computer’s activities via the JanusFireLink software license website.

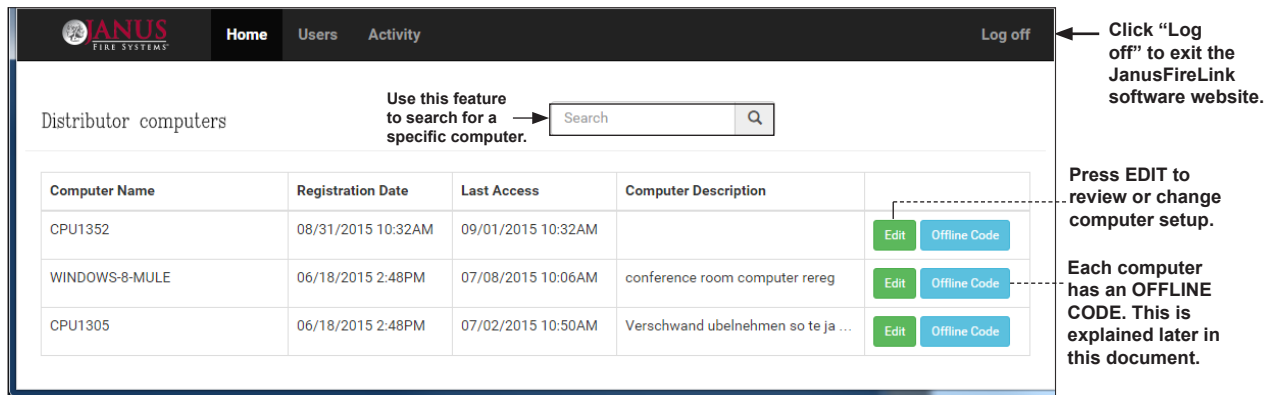
Log into the JanusFireLink website.

- Click here to access the [JanusFireLink website](#).
- Enter your **email address** (i.e., use the same email address shown in the registration invitation email).
- Enter your **registration password** (i.e., use the password you previously created during the registration process).



Note: If you forgot your password, click the **“Forgot your password?”** link shown above to reset it. Make a note of your new password.


- Click the  button to login and display the *JanusFireLink “Home” page* as shown below:



“Home” Page Overview

The *Home page* displays a list of all registered computers. Along the top border, there are three (3) menu options: *Home, Users & Activity*; these options are always available in all windows. The *Search function* allows you to quickly locate a specific computer by its computer name or description. The *Logoff option* should always be used to properly close the *JanusFireLink website*.

Managing (Distributor) Computers

On the *Home page*, all registered computers are listed in order by the most recent registration date, and basic computer information such as the *Computer Name, Last Access date/time,* and *Computer Description* displays. To view more details or to make changes to a computer’s registration, press the  button, and follow the instructions on the next page.

Edit Computer Function

- Press  to display the **“Edit Computer” window** as shown in the example below:

The computer's name was setup by the User during the registration process and can be edited here.

Enter more descriptive text here if needed.

Please refer to the table below for descriptions.

Janus Fire Systems enables the initial setup of software access.



Edit Computer

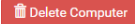
Name

Description


Number of days offline before notification of expiration


Number of days grace period after notification



 




Use this to delete a computer no longer needed.

- Click in a field (i.e., *Description, Number of days offline before notification of expiration, etc.*) to edit or enter text.
- Press  when finished making all changes, and return to the **Home page**.

Note: Press the  key to exit without saving changes.

Edit Computer Options	
Option / Field	Description
Name	The computer name is created by the user during the registration process. It may be edited at any time through is window.
Description	The computer description may optionally be created by the user during the registration process. It may be edited at any time through is window.
Number of days offline before notification of expiration	The JanusFireLink Administrator enters the number of days the computer may be “offline” before the software will expire on a specific date. Note: Once the software expires, the user loses access to all Distributor-specific software.
Number of days grace period after notification	The JanusFireLink Administrator enters the number of additional days or grace period before the computer’s software will be disabled. Note: Prior to software expiration, a notification message will display indicating the number of days software will expire.
	Press this button to save all changes. The JanusFireLink Software “Home” page displays.
	Press this button to cancel (or <u>not</u> save) changes. The JanusFireLink Software “Home” page displays.

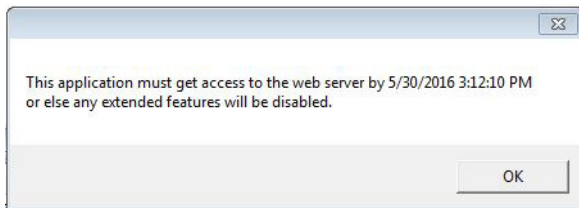
Edit Computer Options	
Option / Field	Description
	<p>When you press this button, a confirmation box displays as follows:</p> <div style="display: flex; align-items: center;"> <div style="margin-right: 20px;"> <p>Select DELETE if you're sure you want to delete the selected computer.</p> </div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Confirm Delete</p> <hr/> <p>Delete computer. Are you sure?</p> <hr/> <p> <input type="button" value="Delete"/> <input type="button" value="Cancel"/> </p> </div> <div style="margin-left: 20px;"> <p>Select CANCEL to exit this function without deleting the computer!</p> </div> </div> <p>Note: If you delete a computer by error, that computer must be re-registered with a valid user registration login and password.</p>

Computer “Offline Code” Function

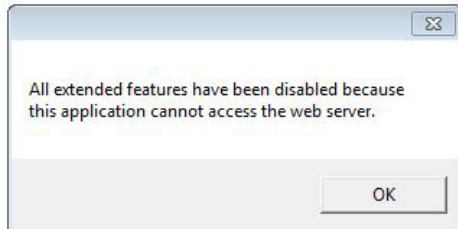
In the event the software expires on a computer, and needs to be used, the **Distributor Administrator** can provide the user with the “**offline code.**” The user enters the unique code through the software’s “**Options – Offline Code**” menu option, which enables them to continue using the computer for a designated period of time.

Notes:

1. If the software isn't re-registered by the date specified, the user may still access programming software, but will not have access to Distributor-specific software (*i.e., JFS-IP Series*).
2. The message shown below displays when a computer's software is close to expiration.

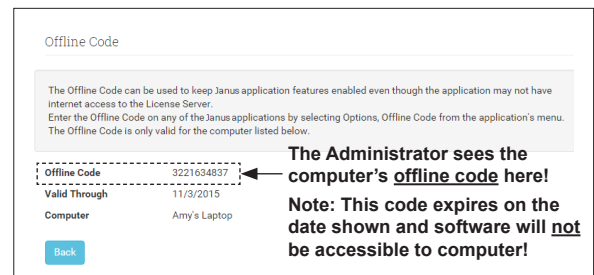


3. Once a computer's software expires, the user sees the following message:



To lookup a computer's Offline Code, the Administrator must:

- Click the computer's **Offline Code** button.
- Provide the offline code to the user, and press the **Back** button to return to the *Home* page.

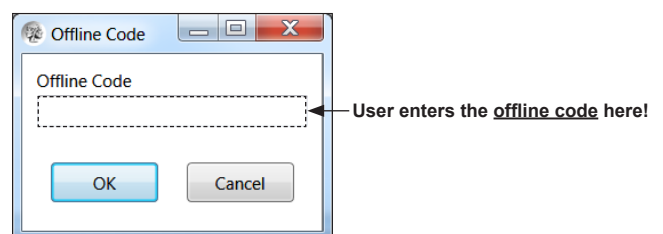


To enter the computer's Offline Code, the user must:

- From the programming software, select the “**Options – Offline Code**” menu option.
- Enter the offline code provided by the Administrator, and press **OK**.

Note: If an incorrect code is entered, an “*offline code not valid*” error message displays.

- The software is accessible **only** for a short-term, extended period! Make a note of the **date** displayed indicating when access to software expires!



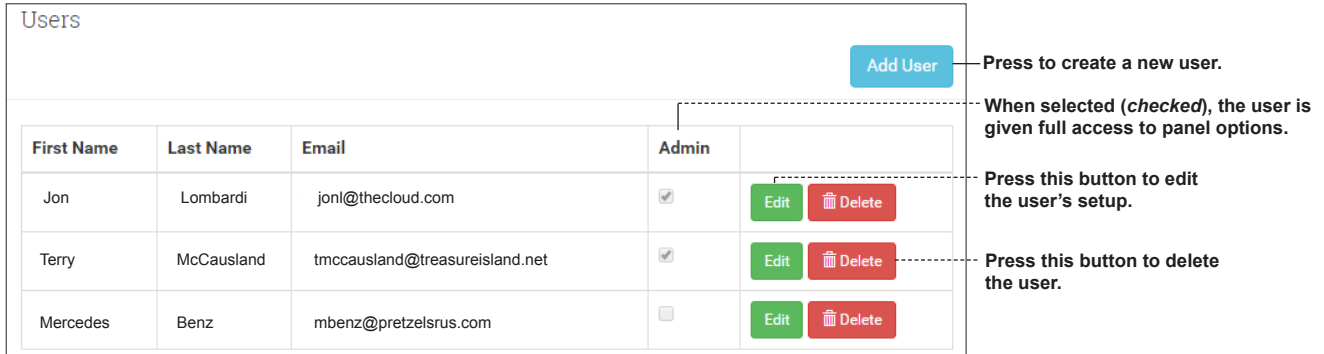
Managing Users

The **Users page** is used by the **Distributor Administrator** to add the installers who may access the software. The users (or installers) then may register their respective computers and begin programming. Initially, only the **Distributor Administrator's name** will be listed on the **Users page** and given "Admin" rights. When the "Admin" field is selected for a user, the user has full access rights to all registered computers, may add or delete users, and delete computers. Therefore, most users **should not** have "Admin" rights.

Note: Consult with JanusFireLink Support at panelsupport@janusfiresystems.com or 1-219-663-1600 or contact your Sales Manager for advice on granting "Admin" access to users.

Adding Users

- Click the "Users" menu option to display the **Users page**, as shown in the example below:



First Name	Last Name	Email	Admin	
Jon	Lombardi	jonl@thecloud.com	<input checked="" type="checkbox"/>	Edit Delete
Terry	McCausland	tmccausland@treasureisland.net	<input checked="" type="checkbox"/>	Edit Delete
Mercedes	Benz	m benz@pretzelsrus.com	<input type="checkbox"/>	Edit Delete

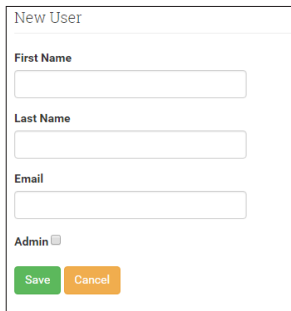
Add User — Press to create a new user.

When selected (checked), the user is given full access to panel options.

Press this button to edit the user's setup.

Press this button to delete the user.

- Click **Add User** to add a new user.



New User

First Name

Last Name

Email

Admin

Save Cancel

- Complete the user's information, as follows:
 - Enter "First Name"
 - Enter "Last Name"
 - Enter user's unique "Email" address (i.e., each user added must have their own exclusive email address).

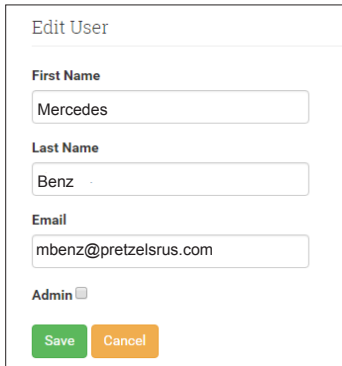
Note: Click the "Admin " selection box **only** if the user should have full access rights to all registered computers.

- Press **Save** when finished, or press **Cancel** to exit **without** saving changes.



Note: If the user was added successfully, you'll see a "User Saved" message briefly after saving, and their user information is added to the **Users page**.

Editing Users

- From the **Users page** click  to display the **Edit User page**.




The screenshot shows a form titled "Edit User". It contains three input fields: "First Name" with the value "Mercedes", "Last Name" with the value "Benz", and "Email" with the value "mbenz@pretzelsrus.com". Below these fields is a checkbox labeled "Admin" which is currently unchecked. At the bottom of the form are two buttons: a green "Save" button and an orange "Cancel" button.

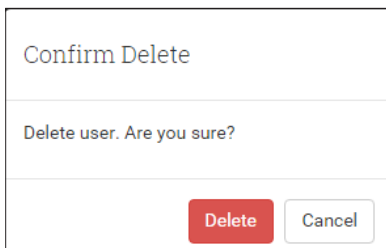
- Click in the applicable fields (*i.e.*, *name*, *email address*, *etc.*) to make changes.
- Press  when finished, or press  to exit **without** saving changes.

Note: If the user was updated successfully, you'll see a **"User Saved" message** briefly after saving.

Deleting Users

The Administrator is responsible for deleting users when they no longer should have access to a registered computer (*i.e.*, *employee has left the company*, *retired*, *etc.*). If they aren't deleted, they still have access to all software!

- From the **Users page** click  to display the **Confirm Delete message box**.



The screenshot shows a dialog box titled "Confirm Delete". It contains the text "Delete user. Are you sure?". At the bottom of the dialog box are two buttons: a red "Delete" button and a white "Cancel" button.

- Click  to **confirm** deletion or  to exit dialog box **without** deleting the user.

Managing Panel Activities

The “**Activity**” menu option displays an **Activity Log** page listing all actions and/or events that have occurred. Log items are listed by **date of occurrence**, with the most recent events listed first. The **Distributor Administrator** is responsible for monitoring these activities, deleting them on a periodic basis, and printing logs, when needed.

Use “Search” to display specific log entries (i.e., by date / time of event, by panel name as shown in the “Details” column, etc.).

Activity Log

Add Note
Delete All

Date	User	Action	Details
09/04/2015 3:27PM		User Deleted	
09/04/2015 3:04PM		User Edited	
09/04/2015 2:43PM		User Added	
09/04/2015 2:40PM		User Added	
09/03/2015 4:34PM		Note	
09/03/2015 2:41PM		User Added	
09/03/2015 12:18PM		Offline Code Generated	CPU1352
09/02/2015 4:35PM		Offline Code Generated	CPU1352
09/02/2015 4:07PM		Computer Edited	CPU1352
09/02/2015 12:47PM		Offline Code Generated	CPU1352
09/01/2015 2:28PM		User Edited	
09/01/2015 2:26PM		User Deleted	
09/01/2015 2:23PM		Offline Code Generated	CPU1352

The “Add Note” and “Delete All” buttons are described in the table below.

The “Trashcan” icon displays when a “note” is added and may be deleted.

List of events that have occurred on all registered, online panels, listed in date / time order.

Activity Log Functions	
Option / Field	Description
Date	The 1st column displays the date and time an event occurred.
User	The 2nd column displays the “ User’s ” email address.
Action	The 3rd column displays a brief description of the “ Action ” taken by the logged on user.
Details	The Details column displays more information related to the action taken, i.e., <i>user name deleted, panel name if an action was taken related to that computer, etc.</i>
Search	<p>The “Search” option is used to display specific information based on the date, user name, action or details. Once displayed, the displayed information may be printed by pressing CTRL + P.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Enter a panel’s name in the search field to display all events matching that panel’s name. • Enter an user’s name to list all actions taken by that user. <p>Notes:</p> <ol style="list-style-type: none"> 1. To display all events again, clear or delete any text entered in the “Search” field. 2. The CTRL + P print option may be used on any window.
Trashcan icon	This icon displays in the last column whenever a “ Note ” has been added indicating that it can be individually deleted.
	Notes may be added, if needed. When added, the Trashcan icon displays indicating that the note may be deleted.
	This button deletes the entire log. All activities will be deleted, and a new entry will be added showing the date/time, and user name who deleted the log.