

JanusFireLink Software – Managing Registered Computers and Users

This document provides information on how to manage all registered computers, set up and manage users, and monitor computer's activities via the JanusFireLink software license website.

Log into the JanusFireLink website.

- Click here to access the *JanusFireLink website*.
- Enter your email address (i.e., use the same email address shown in the registration invitation email).
- Enter your registration password (i.e., use the password you <u>previously</u> created during the registration process).

	ANUS Intersteine	
	Log in	
Enter the email address included	Email	
in the registration		
invitation email.	Password Enter the password you previously created.	and the second
	Log in	
Click here to reset your password.	Register as a new user Forgot your password?	

Note: If you forgot your password, click the "Forgot your password?" link shown above to reset it. Make a note of your new password.

Click the **Log** in button to login and display the *Janus FireLink "Home" page* as shown below:

FIRE SYSTEMS: Home	Users Activity			Log off	-	Click "Log off" to exit the
Distributor computers	Use this to searc specific	e feature h for a Search computer.	Q			JanusFireLink software website
Computer Name	Registration Date	Last Access	Computer Description	r	Pre rev	ss EDIT to iew or change
CPU1352	08/31/2015 10:32AM	09/01/2015 10:32AM		Edit Offline Code	cor	nputer setup.
WINDOWS-8-MULE	06/18/2015 2:48PM	07/08/2015 10:06AM	conference room computer rereg	Edit Offline Code	Eac	h computer an OFFLINE
CPU1305	06/18/2015 2:48PM	07/02/2015 10:50AM	Verschwand ubelnehmen so te ja	Edit Offline Code	CO exp	DE. This is lained later in
	·		·		this	aocument.

"Home" Page Overview

The *Home page* displays a list of all registered computers. Along the top border, there are three (3) menu options: *Home, Users & Activity*; these options are <u>always</u> available in all windows. The *Search function* allows you to quickly locate a specific computer by its computer name or description. The *Logoff option* should <u>always</u> be used to properly close the *Janus FireLink website*.

Managing (Distributor) Computers

On the *Home page*, all registered computers are listed in order by the most recent registration date, and basic computer information such as the *Computer Name*, *Last Access date/time*, and *Computer Description* displays. To view more details or to make changes to a computer's registration, press the **Edit button**, and follow the instructions on the next page.



Edit Computer Function

• Press Edit to display the "*Edit Computer*" window as shown in the example below:

The computer's name was setup by the User during the registration process and can be edited here. Enter more descriptive text here if needed.	Edit Computer Name WINDOWS-8-MULE Description conference room computer rereg		
Please refer to the table below for descriptions. Janus Fire Systems enables the initial setup of software access.	Number of days offline before notification of expiration 30 Number of days grace period after notification 10	<i>fi</i>	
	Save Cancel	Delete Computer	 Use this to delete a computer no longer needed.

- Click in a field (i.e., Description, Number of days offline before notification of expiration, etc.) to edit or enter text.
- Press Save when finished making all changes, and return to the *Home page*.

Note: Press the **Cancel** key to exit <u>without</u> saving changes.

Edit Computer Options						
Option / Field	Description					
Name	The computer name is created by the user during the registration process. It may be edited at any time through is window.					
Description	The computer description may optionally be created by the user during the registration process. It may be edited at any time through is window.					
Number of days offline before notification of expiration	The JanusFireLink Administrator enters the number of days the computer may be " <i>offline</i> " before the software will expire on a specific date. Note: Once the software expires, the user loses access to all Distributor-specific software.					
Number of days grace period after notification	The JanusFireLink Administrator enters the number of additional days or grace period before the computer's software will be disabled. Note: Prior to software expiration, a notification message will display indicating the number of days software will expire.					
Save	Press this button to save all changes. The Janus FireLink Software "Home" page displays.					
Cancel	Press this button to cancel (or <u>not</u> save) changes. The <i>JanusFireLink Software "Home" page</i> displays.					



Edit Computer Options				
Option / Field	Description			
Delete Computer	When you press this button, a confirmation box displays as follows:			
		Confirm Delete		
	Select DELETE IT you're sure you want to delete the selected computer. Are you sure?			
		Delete Cancel	Select CANCEL to exit this function without deleting the computer!	
	Note : If you delete a computer by error, that computer must be re-registered with a valid user registration login and password.			

Computer "Offline Code" Function

In the event the software expires on a computer, and needs to be used, the *Distributor Administrator* can provide the user with the "offline code." The user enters the unique code through the software's "Options – Offline Code" menu option, which enables them to continue using the computer for a designated period of time.

Notes:

- 1. If the software isn't re-registered by the date specified, the user may still access programming software, but will not have access to Distributor-specific software (*i.e.*, *JFS-IP Series*).
- 2. The message shown below displays when a computer's software is close to expiration.

	X
This application must get access to the web server b or else any extended features will be disabled.	y 5/30/2016 3:12:10 PM
	ОК

3. Once a computer's software expires, the user sees the following message:



To lookup a computer's Offline Code, the Administrator must:

- Click the computer's Offline Code **button**.
- Provide the offline code to the user, and press the **Back button** to return to the *Home page*.

To enter the computer's Offline Code, the user must:

- From the programming software, select the "Options – Offline Code" menu option.
- Enter the offline code provided by the Administrator, and press **OK**.

Note: If an incorrect code is entered, an "*offline code not valid*" *error message* displays.

• The software is accessible <u>only</u> for a short-term, extended period! Make a note of the <u>date</u> displayed indicating when access to software expires!

Offline Code The Offline Code can be used to keep Janus applica Enter the Offline Code on any of the Janus applications b The Offline Code is only valid for the computer listed be The Administrator sees the 3221634837 Offline Code computer's offline code here! 11/3/2015 Valid Through Note: This code expires on the Computer Amy's Laptop date shown and software will not be accessible to computer! _ 🗆 🗙 🖗 Offline Code Offline Code User enters the offline code here! OK Cancel

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Managing Users

The Users page is used by the Distributor Administrator to add the installers who may access the software. The users (or installers) then may register their respective computers and begin programming. Initially, only the Distributor Administrator's name will be listed on the Users page and given "Admin" rights. When the "Admin" field is selected for a user, the user has full access rights to all registered computers, may add or delete users, and delete computers. Therefore, most users should not have "Admin" rights.

Note: Consult with JanusFireLink Support at panelsupport@janusfiresystems.com or 1-219-663-1600 or contact your Sales Manager for advice on granting "Admin" access to users.

Adding Users

• Click the "Users" menu option to display the Users page, as shown in the example below:

Users			[Add User	 Press to create a new user. When selected (<i>checked</i>), the user is given full eccess to panel options.
First Name	Last Name	Email	Admin		given run access to panel options.
Jon	Lombardi	jonl@thecloud.com		Edit 💼 Delete	Press this button to edit the user's setup.
Terry	McCausland	tmccausland@treasureisland.net	×.	Edit 🗍 🗇 Delete	Press this button to delete the user.
Mercedes	Benz	mbenz@pretzelsrus.com		Edit 🗍 <u>m</u> Delete	

• Click Add User to add a new user.

New User	
First Name	
Last Name	
r	
Admin 🗐	
Save Cancel	

- Complete the user's information, as follows:
 - Enter "First Name"
 - Enter "Last Name"
 - Enter user's <u>unique</u> "Email" address (i.e., each user added must have their own exclusive email address).

Note: Click the "Admin[®]" selection box <u>only</u> if the user should have full access rights to all registered computers.

Press Save when finished, or press Cancel to exit <u>without</u> saving changes.

Note: If the user was added successfully, you'll see a "User Saved" message briefly after saving, and their user information is added to the Users page.



Editing Users

• From the Users page click Edit to display the Edit User page.

Edit User	
First Name	
Mercedes	
Last Name	
Benz	
Email	
mbenz@pretzelsrus.com	
Admin	
Save	

- Click in the applicable fields (i.e., name, email address, etc.) to make changes.
- Press Save when finished, or press Cancel to exit <u>without</u> saving changes.

Note: If the user was updated successfully, you'll see a "User Saved" message briefly after saving.

Deleting Users

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The Administrator is responsible for deleting users when they no longer should have access to a registered computer *(i.e., employee has left the company, retired, etc.)*. If they aren't deleted, they still have access to all software!

• From the Users page click ^{Delete} to display the *Confirm Delete* message box.

	Confirm Delete		
	Delete user. Are you sure?		
	Delete Cancel		
С	lick Delete to confirm deletion or	Cancel	to exit dialog box without deleting the user.



Managing Panel Activities

The "Activity" menu option displays an Activity Log page listing <u>all</u> actions and/or events that have occurred. Log items are listed by *date of occurrence*, with the most recent events listed first. The *Distributor Administrator* is responsible for monitoring these activities, deleting them on a periodic basis, and printing logs, when needed.

display specific granting (a.g.) Death The "Add Note" and "Death Total and are described in the block of courts that exclusion (a.g.) The "Add Note" and "Death Total and are described in the block of courts that exclusion (a.g.) The "Add Note" and "Death Total and are described in the block of courts that exclusion (a.g.) The "Add Note" and "Death Total and are described in the block of courts that exclusion (a.g.) The "Trashcan" (con diplay when a "note" is added and more of a specific exclusion (a.g.) List of courts that exclusion (a.g.) Offer of courts that exclusion (a.g.) The "Trashcan" (con diplay when a "note" is added and more of courts (a.g.) List of courts that exclusion (a.g.) Offer of courts that exclusion (a.g.) The "Trashcan" (con diplay when a "note" is added and more of courts (a.g.) List of courts that exclusion (a.g.) Offer of courses exclusion (a.g.) Offer of courses exclusion (a.g.) The "Trashcan" (con diplay and and exclusion (a.g.) Exclusion (a.g.) Offer of courses exclusion (a.g.) Offer of courses exclusion (a.g.) The (a.g.) Option / Field Date Description Description The 'a.g. ascription exclusion (a.g.) Date The 2nd column displays the "User 's" enail address. Action The 2nd column displays are information related to the action taken, i.e., user deleted, panel name (f an action was taken related to that con taken, i.e., user deleted, panel name (f an action was taken related to that contacten, i.e., user deleted,	Use "Search" to	Activity Log							
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Details Image: Column, Colum, Column, Column, Colum, Column, Column, Col	as shown in the	Date	User	Action	Details			are described in the table below.	
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Examples: • Enter a panel's name in the search field to display all events matching that panel': • Enter an user's name to list all actions taken by that user: Notes: 1. To display all events again, clear or delete any text entered in the "Search" field. 2. The CTRL + P print option may be used on any window. Trashcan icon Mote Add Note Notes may be added, if needed. When added, the Trashcan icon displays indicating the note may be deleted. This button deletes the entire log. All activities will be deleted, and a new entry will	Search			The <i>"Search" option</i> is used to display specific information based on the date, user name, action or details. Once displayed, the displayed information may be <u>printed</u> by pressing CTRL + P .					
1. To display all events again, clear or delete any text entered in the "Search" field. 2. The CTRL + P print option may be used on any window. Trashcan icon Image: Trashcan icon Trashcan icon Image: Trashcan icon This button deletes the entire icon All activities will be deleted, and a new entry will				 Examples: Enter a panel's name in the search field to display all events matching that panel's name. Enter an user's name to list all actions taken by that user. Notes: 					
Trashcan icon This icon displays in the last column whenever a "Note" has been added indicating can be individually deleted. Add Note Notes may be added, if needed. When added, the Trashcan icon displays indicating the note may be deleted. This button deletes the entire log. All activities will be deleted, and a new entry will				 To display all events again, clear or delete any text entered in the "Search" field. The CTRL + P print option may be used on any window. 					
Add Note Notes may be added, if needed. When added, the <i>Trashcan icon</i> displays indicating the note may be deleted. Image: Delete All This button deletes the <u>entire</u> log. All activities will be deleted, and a new entry will	Trashcan icon 前			This icon displays in the last column whenever a <i>"Note"</i> has been added indicating that it can be individually deleted.					
This button deletes the <u>entire</u> log. All activities will be deleted, and a new entry will	Add Note			Notes may be added, if needed. When added, the <i>Trashcan icon</i> displays indicating that the note may be deleted.					
added showing the date/time, and user name who deleted the log.	面 Delete All			This button deletes the <u>entire</u> log. All activities will be deleted, and a new entry will be added showing the date/time, and user name who deleted the log.					